

CRYSTAL HOLMES

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1901 Lexington Ave.
Lawrenceville, IL 62439
(618) 928-3847

OBJECTIVE To obtain a position as an elementary school teacher or a middle school language arts teacher; willing to sponsor extracurricular activities

EDUCATION Eastern Illinois University Charleston, IL

Bachelor of Science in Education December 2011

Teaching Certification

Major: Elementary Education with Middle School Endorsement

Concentration: Language arts

Certificate Type: 03 (Grades K-9)

Bachelor of Arts in Journalism December 1988

Specializations in Economics and Home Economics

PROFESSIONAL Community Unit School District 20, Lawrenceville, IL

EXPERIENCE *Substitute teacher* September 2008-present

- Taught students in grades K-12 September 2008-present
- Assumed full responsibility for a third grade class at Parkside Elementary School for six weeks while regular classroom teacher was on leave of absence April-May 2010
- Assumed full responsibility for a second grade class at Parkside Elementary School for seven weeks while regular classroom teacher was on leave of absence April-May 2009

Red Hill Community Unit School District 10, Bridgeport and Sumner, IL

Substitute teacher September 2008-present

- Taught students in grades K-12

Cumberland Elementary School, Toledo, IL

Practicum student October-November 2010

- Developed lesson plans and taught language arts lessons to fourth grade classroom
- Assisted students individually with reading, spelling, and grammar
- Assisted regular classroom teacher with classroom management

EMPLOYMENT

EXPERIENCE Vincennes Sun-Commercial, Vincennes, IN

Editor and reporter for daily newspaper January 1991-August 2008

- May 2001- August 2008, News Editor – Wrote and edited stories; designed pages; supervised staff; assigned stories and photographs
- January 1991- May 2001 – Held positions as associate news editor, assistant Lifestyles editor, copy editor, and Illinois bureau chief

COMPUTER SKILLS Microsoft Word Power Point, Excel, Publisher, Internet Explorer, Netscape Navigator, Webpage Creation, SMART Board

ORGANIZATIONS

AND ACTIVITIES Illinois Reading Council member, 2010-2011

Parkside Elementary School, Lawrenceville, IL

Parent volunteer in the classroom

Parkside Elementary School, Lawrenceville, IL

After-school program volunteer

Central Christian Church, Lawrenceville, IL

Pre-k-Second Grade Sunday school teacher

Central Christian Church, Lawrenceville, IL

Youth group teacher

Camp Illiana, Washington, IL

Dorm parent, summers, 2006-2008, 2010

- Assumed responsibility for cabin with 8-10 girls, in fourth through eighth grade

HONORS

Carol Helwig Award, Eastern Illinois University, 2011

Dean's list, Eastern Illinois University, fall 2010

Best Short Feature Story, Hoosier State Press Association, second place, 2000

Best Feature, Society of Professional Journalists, third place, 2000

Best News Coverage Under Deadline, Hoosier State Press Association, first place, 1995

Spot News Photo, Illinois Press Association, first place, 1989

Talented Student Award, Eastern Illinois University, spring and fall 1988

Hal Middlesworth Scholarship, Eastern Illinois University, 1988

Outstanding Freshman Journalist, Eastern Illinois University, 1985-1986

Copley Freshman Journalism Scholarship, Eastern Illinois University, 1986